



## PTO Meeting Minutes- September 13, 2017

### I. Welcome

### II. Principal's Report

- Mrs. Patin discussed the calendar. Once she has written notice from HISD on changes, she will send something out school wide.
  - HISD Board will meet this week and review the calendar. The recommendation is for all early dismissal days to become full days.
  - 9/22 will still be a holiday. No other holidays impacted, not extending into summer (forgiven by state).
  - Art Night and International Dinner have been postponed. Dad's campout will be offsite.
  - Open House is an adult event on Tuesday, September 19<sup>th</sup>.
  - HISD is working on a new schedule for 5<sup>th</sup> grade camp.
- Mrs. Patin asked everyone to fill out a lunch application. Students must pay or bring a lunch until application approved. Students get free lunches, just need form turned in.
- Kids and teachers having a great start to school. Twain is providing support for teachers. Twain will welcome any student that needs a school home.
- Huckleberry Park- about 6 weeks from completion. Playground equipment is here; track and turf need installed. Mrs. Patin commented the park is a peaceful, beautiful space to gather.

### III. IB Update

- Ms. Blakeslee announced that this year is evaluation year of IB/PYP. Twain is talking to IB about option of delaying or postponing the evaluation. However, Twain is ready and confident.
- Working on empathy training with teachers and students. Remind children to say Please/Thank You to food service people.

### IV. Approval of Minutes- Motion to approve Moya Varner, second Claire Reeves. 36 votes approved.

V. President's Update

- Kinsey Wall, PTO President, introduced the new Executive Board and provided a copy of PTO Board of Director's emails. Kinsey noted emails are not on the website for security purposes.
- Room parent meeting will be on Monday, September 18. Contact Paige Schulz if you are interested in being a room parent.
- Community Outreach- Kirbi Knop discussed PTO efforts to help with families that were impacted by Hurricane Harvey. A survey went out asking about families' needs. There is a leader for each need, like food, toys/games, clothes, etc. There is also a volunteer survey sign-up if families want to help.

VI. Treasurer's Report

- Tina Lee, Treasurer, provided copies of the budget and noted it was adjusted given Hurricane Harvey.
- PTO Can't reimburse for any sales taxes.
- Forms are on the PTO website- reimbursement form, deposit form, petty cash form. Updated financial guidelines also on website. It takes 1 to 2 weeks for reimbursement.
- 2107-2018 Budget- Motion to approve Annie Lam; second Jennifer Wiley. 33 votes approved.

VII. Gift to School \$100,000- Motion to approve Jason Dyer, second Brittany Weisser. 32 votes approved.

VIII. Executive Team & Board of Director Updates

- Kinsey noted that Friends & Family campaign is underway. An easy way to support the school.
- Jody Martin and Kristin Hamilton highlighted Spooky Spectacular. Described what spooky is and the new name. The date is Oct 21<sup>st</sup> from 10 to 2 pm. The new time cuts outdoor lighting expense and staff/faculty can enjoy their evening. Order wristbands ahead to save money; wristbands will be less money this year and include more. Recommended parents pre-order food. Encourage kids to participate in t-shirt contest.

IX. Shout Outs and Miscellaneous

- Megan Rose stated HISD Board of Trustees election in November.
- Camora Kou announced birthday grams will start next week, volunteer to help deliver them.
- Jennifer Wiley noted yearbooks are on sale already, will not have as many extras this year. And, a few are leftover from last year.

Meeting adjourned.