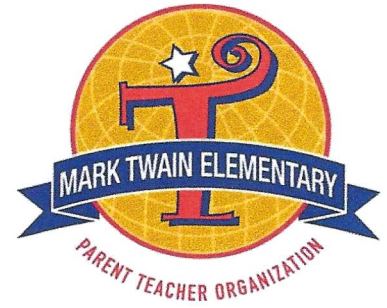


# Mark Twain PTO: Process for Electing PTO Officers and Appointing PTO Directors



## Per PTO by-laws:

4.2: The officers shall be elected by a majority vote of the PTO's members. This election shall take place prior to the May PTO Board Meeting. Each PTO member will receive a ballot. The officers, with the exception of the SDMC representatives who shall serve for two-year terms, shall serve for a term of one year beginning on July 1st after the election until June 30th of the following year. Officer candidates shall be nominated by a nominating committee and approved by the Board prior to election.

6.2: The newly elected officers shall approve the appointment of the directors by the last meeting of the current Board. Director's positions should be solicited at large. The incoming president in conjunction with the nominating committee shall submit the appointments to the newly elected officers. The directors shall serve for a term of one year beginning on July 1st until June 30th of the following year.

## January

- President appoints Nominating Committee Chair and two members from PTO Board membership
- President and Chair select 4 more members from PTO membership-at-large

## February

- Nominating Committee announced
- Nominating Process publicized
- Nominating Committee assembles Officer Slate

## March

- Nominating Committee proposes Officer Slate for approval by Board (3/8/17)
- Officer Slate voted on by PTO membership-at-large
- Distribute job descriptions and nominating forms for Director positions
- Nominating Committee gathers information - names, strengths, availability
- Collect nominations forms from membership-at-large for Director positions

## April

- Nominating Committee proposes Director Slate to Board (4/12/17)
- Begin transition from 2016-17 positions to 2017-2018 positions

## May

- Appointment of Directors by newly elected officers (5/10/2017)
- Transition from 2016-17 positions to 2017-2018 positions

## July

- Officers and Directors begin new one year term July 1, 2017 through June 30, 2018

**Make Things Happen – Join the PTO Board!!!**